

GRAMMAR

Verb patterns

1. Verb + -ing form	
avoid	miss
can't stand	not mind
enjoy	practise
hate	prefer
like	start
love	stop

2. Verb + to + infinitive	
agree	offer
decide	promise
hope	seem
learn	want
manage	wish
need	would like

3. Verb + infinitive without to	
can	could
might	must
should	

When two verbs are used together, the first verb often decides the form of the second one. The three verb patterns are:

- verb + **-ing** form:
I **hate getting up** early for school.
I **enjoy watching** TV in the evening.
- verb + **to** + infinitive:
I **want to study** Biology.
We **decided to talk** to them later.
- verb + infinitive without **to**:
You **should be** more polite to your grandmother.
I **can read** French.

Sentences with *begin*, *continue*, *hate*, *like*, *love*, *prefer* and *start* can use either verb + **-ing** or **to** + infinitive and the meaning is the same.
We started walking to the station. = We started to walk to the station.

Mind the trap!

Some verbs can be used in more than one pattern, but they change their meaning:

I remember posting her birthday card. =
= I remember putting the card in a letter box.

I remember to post her birthday card. =
= Each year I remember to post the card, I don't forget.

I stopped speaking to her. = I stopped being her friend.



I stopped to speak to her. = I stopped what I was doing and we had a conversation.



1 Read the sentences and put the verbs in the correct box.

- You ¹should study science subjects if you ²want to be a doctor.
- I ³love working with people, but I ⁴don't like being in an office all day — I ⁵prefer working outdoors.
- You ⁶can ⁷learn to drive more easily when you are young.
- I ⁸hope to work in Scotland this summer, so I ⁹need to ¹⁰practise speaking English.
- If you send them your CV, they ¹¹might ¹²agree to help you.

+ -ing	+ to + infinitive	+ infinitive without to
		should

2 Match the two parts of the sentences.

- I enjoy
 - You must
 - He promised
 - During the holidays, I miss
 - I could
 - We decided
 - She offered
- seeing my schoolfriends.
 - to help me find a holiday job.
 - help you with your CV.
 - to get jobs in the same town.
 - to get a summer job.
 - do your homework.
 - going to the cinema.

9

3 Circle the correct alternatives.

- 1 She needs ____ a new suit for the job interview.
a buy b buying **c to buy**
- 2 I could ____ a job in another country.
a get b to get c getting
- 3 My friend might ____ French lessons next year.
a drop b to drop c dropping
- 4 My uncle offered ____ work experience for me.
a arrange b to arrange c arranging
- 5 My cousin is going to New York, so she must ____ a passport.
a get b to get c getting
- 6 He hopes ____ in a bank one day.
a work b to work c working
- 7 I hate ____ bored, so I don't mind ____ hard.
a be/working
b to be/to work
c being/working

4 Find four more wrong sentences and correct them.

- 1 Librarians should liking books. **X**
Librarians should like books.
- 2 International reporters need to travel a lot.
- 3 I don't mind to work away from home.
- 4 She can't be a teacher! She can't stand work with children.
- 5 He stops thinking about work when he leaves his office.
- 6 An actor might to work on TV or in the theatre.
- 7 Musicians practise playing every day.
- 8 My mother learned draw when she trained as an architect.

6 Complete the second sentence so it has a similar meaning.

- 1 I must get a summer job.
I need to get a summer job.
- 2 You must phone me after the meeting.
Promise _____.
- 3 Would you like working outside all the time?
Could you _____ all day?
- 4 She needs to practise for her exams.
She must _____.
- 5 I learned to speak French when I was a child.
I could _____.
- 6 I prefer working in an office.
I want _____.
- 7 I hope to get a job next year.
I'd like _____.
- 8 He wants to work in a bank.
He hopes _____.
- 9 He never wants to go to interviews.
He can't stand _____.

7 Complete the tips about looking for a job. Use the correct form of the verbs in the boxes.

Tips for first-time jobseekers

TIP 1

be
decide
sit
work

Looking for your first job isn't easy. You need ¹ to decide what you are interested in and what you are good at. For example, if you love ² _____ outside and you can't stand ³ _____ at a desk all day, avoid ⁴ _____ in an office!

TIP 2

apply
be (x 2)
include
see
send
write

You will need ⁵ _____ your CV (Curriculum Vitae) to the company. This should ⁶ _____ typed and it shouldn't ⁷ _____ more than two pages. Remember ⁸ _____ information about your hobbies and interests because companies want ⁹ _____ that you have interests outside school. You must also ¹⁰ _____ a letter to go with your CV. In your letter explain why you decided ¹¹ _____ for the job.

TIP 3

ask
get
do

If you manage ¹² _____ an interview, you should ¹³ _____ some preparation before you go. Also think about what you want ¹⁴ _____ them at the interview.

SPEAKING AND GRAMMAR

- 5 Talk about the job you would like to get when you start working. Make up 5-6 sentences about it using active verb patterns where possible.

When I grow up, I would like to be a teacher because I enjoy talking with kids. I think a teacher should love communicating with children ...

READING AND SPEAKING

- 8 **013** Read the question. Quickly read the article and choose the correct answer.

The article is about

- a someone starting their career
- b careers advice for dancers
- c working for an Internet company

- 9 Read the questions and underline the key words. Match the questions to Heidi's answers in the article. Work in pairs and use these questions and answers to role-play an interview with Heidi.

- 1 What about the future? ☐
- 2 What's a typical day in your job? ☐
- 3 Why do you like your job? ☐
- 4 Why did you take the job as a personal assistant? ☐
- 5 What did you want to do when you moved to London? ☒

- 10 Find the words (1–5) in the article and match them with the correct definition (a–f). There is one extra definition.

- 1 out-of-work
- 2 studio
- 3 job agency
- 4 performing artists
- 5 aspiring

- a hopeful
- b actors, singers, dancers, etc.
- c a person who answers the phone
- d a room where dancers practise
- e a company which matches people and jobs
- f without a job

- 11 Read the list. Put the events in order. Then use it to retell Heidi's story.

Heidi ...

- a got a job as a personal assistant.
- b got a job in a dance studio.
- c heard about an Internet agency.
- d moved to London.
- e worked as a waitress.
- f worked on a children's TV programme.
- g worked on a rock video.

Dancer takes the right steps

It is very difficult for people who work in show business to find permanent jobs. Out-of-work actors, singers and dancers often work in bars or restaurants while they are looking for work.

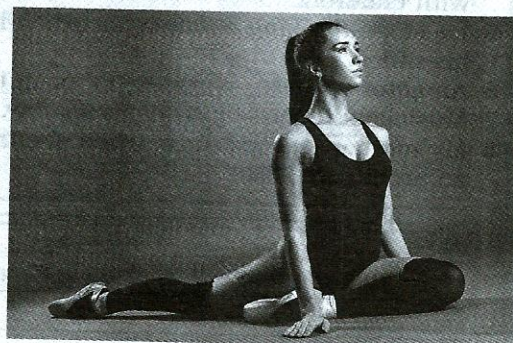
However, when 19-year-old Heidi Calver moved to London to build her career as a dancer, she decided not to be a waitress again. 'I hoped to get work as a full-time dancer, but I knew that was an impossible dream! I don't mind working in cafés and bars, but I prefer being in touch with other dancers and entertainers. I looked for jobs which are linked to show business and I was very lucky – I got a job as an evening manager for a small dance studio in north London.'

While Heidi was working for the dance studio, she learned that a lot of the teachers at the studio got their jobs through an Internet job agency for dancers. She applied for a job with the Internet company and a week later she was part of the sales team. After only a month the manager asked her to be his personal assistant. 'It was a promotion with a pay rise, so I said 'yes!' immediately.'

The company is one of Britain's largest agencies for performing artists, so Heidi is always very busy. 'I look after my boss's diary, make his travel arrangements, answer the telephone. In fact, I don't mind doing anything to help! I might take photographs of aspiring dancers for the website, look for twenty singers for a big London musical, find a pianist for an orchestra or help someone to write their CV.'

'I hate being bored, so this job is perfect for me – and it keeps me close to the world of dance. I hear about dancing jobs and my boss is very good at letting me have time off – last month I did a rock video and the month before I was in a children's TV programme.'

'I still want to make my career in dancing, but I'm happy to wait. I'm very lucky – I enjoy my job and every day is an adventure!'



LISTENING AND SPEAKING

12 **OT14** Put the conversations in the correct order. Then listen and check your answers.

A

- a I'm sorry, Mr Brown isn't in the office today. Can I take a message? ☐
- b I'd like to speak to Mr Brown, please. ☐
- c His sister, of course. I'll leave a note on his desk. ☐
- d Good morning, Barrett's Engineering. How can I help you? ☐
- e Yes, please. Could you tell him his sister phoned? ☐

B

- a Sorry, Naomi — you sound the same. It's Anna here. Can I speak to Stella, please? ☐
- b Hi, is that Stella? ☐
- c No, it's her sister, Naomi. ☐
- d Has she got your email address? ☐
- e Yep, can you ask her to email our French homework to me? ☐
- f Cambridge 3428933 ☐
- g I'm not sure, I'll give it to you now. ☐
- h Sorry, she's not here. Do you want to leave a message? ☐

13 **OT15** Listen and write the messages.

1

WHILE YOU WERE OUT

For: _____

From: _____

Message: _____

2

Stella, _____ called.

3

Tim, _____

4



David, _____

Love, Maria x

***14** 'Translate' the email addresses.

1

My email address is Helen dot Jenkins — all upper case — at mailnet dot net

HELEN.JENKINS@mailnet.net

2

Please send it to Len underscore Parker at freepost dot com

3

Their new address is FamilyHarrod — upper case F, upper case H, at freenet dot com

4

jim.bevan@freebeemail.net

Jim dot Bevan — all lower case — at freebeemail dot net

5

rd_dawkins@bigfoot.com

6

Janey.Lewis@freepost.net

15 Complete the conversation with the phrases from the box.

Could I speak to _____ Could I take a message
Could you tell him _____ I'll ring back later

Mr Smythe Hove 4577125.

Caller ¹Could I speak to Jay, please?

Mr Smythe Jay?

Caller Sorry, I mean James.

Mr Smythe I'm sorry, James isn't here this evening.

² _____ ?

Caller Yes, please. ³ _____ Bee phoned.

Mr Smythe Bee?

Caller Sorry, Beatrice.

Mr Smythe Is there any message?

Caller No, it's OK thanks. ⁴ _____

Mr Smythe I'll tell him that you rang.

Caller Thank you, goodbye.

Mr Smythe Goodbye.

16 Complete the information. Write the conversation.

You phone your friend (*name*) to tell them about a film (*title*) at (*time*). They aren't at home. Leave a message with A (*their parent/brother/sister*).

- say who you are
- give them the information
- give your name and phone number

A Hello?

You Hello, _____ ?

WORD LIST

accountant	earn money/a salary/	interview	receptionist
actor	get paid	job advert	reporter
aerobics	education	judge	responsible
apply/application (for a job)	employer	keen on	routine
architect	employment	lawyer	sack (sb)
artist	engineer	leader	salesperson
audition	equal opportunities	librarian	save money
avoid	eventually	manager	secretary
banker	experience	marital status	seem
biologist	fascinate	marketing manager	skills/social skills
boss	fashion designer	miss	social life
businesswoman	fill in (a form)	musician	staff
candidate	fireman	non-smoker	stressful
can't stand	first aid	not mind	take/leave a message
career	fitness instructor	nurse	teacher
cashier	flexible working hours	outside	team worker
certificate	fluent	pay rise	the centre of attention
checkout assistant	fond of	personal information	therapist
company director	fruit picker	pilot	translator
computer programmer	full-time/part-time/	police officer	TV presenter
correspondence	temporary job	politician	unemployed
creativity/imagination	gardener	position	uniform
cruise ship	get a few days off/	practical knowledge	vacancy
CV	take a break	prefer	vet
delivery driver	get a promotion	priest	waiter/waitress
designer	graduate	programmer	well (badly)-paid
director	guide	psychologist	wish
DJ	independent	qualifications	work
doctor	insurance agent	qualified	writer
driving licence	interested in		

VOCABULARY

17 Complete with the words from the Word List.

Activity/Subject	Person
1 acting	actor
2 accounting	
3 banking	
4 designing	
5 directing	
6 managing	
7 music	
8 politics	
9 programming	
10 psychology	
11 teaching	
12 therapy	
13 translation	

Underline the suffixes used to form nouns, e.g.
actor

18 Complete the careers advice with the nouns from Exercise 17.

- If you are good at languages, you could be a translator.
- If you are interested in how a country is governed, you should be _____.

- _____ is a good job if you like children and don't mind marking homework.
- If you are extrovert, like being the centre of attention and want to be a film star, you should be _____.
- If you are interested in mental health, you should be _____ or _____.
- If you are good at maths and like money, you should be _____ or _____.

19 Circle the correct prepositions.

- Are you interested *at/for/in* working for a small, local company?
- Please phone and speak *at/of/to* the manager.
- Would you like to have a job *for/in/to* a café?
- Working *for/of/to* an international company might be interesting.
- A good knowledge *for/of/to* foreign languages is useful in a lot of jobs.
- You need to be good *at/of/to* typing if you have to use a computer a lot.
- If the manager phones, please take a message *at/for/in* me.
- Some companies have vacancies *in/to/for* students in the summer.
- We are looking for someone who is fond *at/in/ of* children.
- Please fill *at/in/to* an application form.

- 20 Use the words from the box to complete the advertisements. There are two extra words.

promotion aerobics application form
company director equal opportunities
flexible working hours psychologist
teacher qualifications receptionist
secretary social skills

**Are you bored with your job
and ready for promotion ?**

**Visit
www.Jobs4U.co.uk.**

1

APPOINTMENTS

Our busy management team needs
a _____ to answer the phone, write
letters and make travel arrangements.
You must have secretarial _____
and be able to type 120 words a minute.

2

LONDON'S TOP HOTEL

is looking for a part-time _____ to meet
guests and make bookings.

You will be working with the public, so you
must have good _____.

Please ring 0207 6372 2938 for an _____.

3

Well-being Gym and Dance Studio

wants four _____ teachers to work
in our modern gym.

We are open from 6 a.m. to 11 p.m. and
offer _____.

4

A job agency in central Birmingham is looking for
a _____ to help them find exactly the right
person for the right job.

We are an _____ company and welcome
applications from all qualified candidates.

5

Extend your vocabulary

- 21 Read the information from a dictionary.

THESAURUS

Your **job** is work you do regularly to earn money.

My first job was in a factory.

Work is a general word to talk about employment or the activities involved in it.
I started work when I was 18.

Occupation is used on official forms and it means 'job'.
Please give your name, age and occupation.

A **profession** is a job which needs special education and training.

The legal and medical professions.

Your **career** is the work you do or plan to do for your working life.

I'm interested in a career in journalism.

- 22 Circle the correct nouns.

- 1 My grandfather's first work/job/profession was in a coal mine.
- 2 My grandmother had a long job/profession/career as a biologist.
- 3 My parents want me to go into the teaching work/profession/job.
- 4 I need to get a job/work/career during the summer holidays.
- 5 I had to write my parents' work/occupations/careers on the form.
- 6 Occupation/Work/Career in factories is often boring and sometimes dangerous.

- 23 Complete the sentences with correct nouns.

- 1 Picasso had a long and successful career as an artist.
- 2 In the space marked '_____' she wrote 'secretary'.
- 3 Part-time workers often have low paid _____.
- 4 I want to find a _____ in a bar.
- 5 If you work in a _____, you usually earn a lot of money.
- 6 David Beckham's football _____ started with Manchester United.

VOCABULARY AND WRITING

- 24** Tick all the jobs in the Word List. Find some jobs which have something in common. Compare your answers with other people in the class.

a politician — a psychologist: both communicate with people.

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- 25** Read an extract from a letter from your English-speaking pen-friend Max. Write a letter to Max and answer his questions. You must write 90–110 words. Remember the rules of letter writing.

... You know, last summer I worked as an assistant in the local zoo to earn some money. Next summer I'm going to look for a job as well. Do you and your friends think it's a good idea to get a summer job and why? What kinds of jobs are allowed for teenagers in Russia? What summer job you think you could do? ...

READING AND SPEAKING

- 26** Pair work. Tick all the jobs in the Word List. Which of them are suitable for women only and which ones — for men only? Then compare your answers with another pair. What's the same? What's different? Give reasons for your opinion.
- 27** Read the first paragraph of the text in Exercise 28 and answer the following questions.
- What do you think 'gender crossover' and 'occupational segregation' mean?
 - What's the main idea of the paragraph?
- 28** Read the second part of the text and find two reasons why occupational segregation is no good for society.

Traditional jobs for men and women

In the 1970s and 80s many women started working at what used to be men's jobs. In 1971 only 1 percent of all engineers in the USA were women. By 1981 the figure increased fourfold, to 4 percent. Now researchers think that the progress that once allowed the gender crossover in jobs may have stopped. They call this 'occupational segregation' and they are not happy about it. Why so? Why does society need to have a more equal workforce?

Firstly, women earn 25% less than men do in general. The main reason for that is there are certain types of jobs that most women find themselves in. If a man works in a female oriented job, he ends up earning 12.5% less than his male counterparts, whereas a woman who works in a male dominated field earns 25.9% more than her

female peers. It's all about the job type that changes the average. Secondly, sometimes there is a shortage in certain professions and it would be easier to reach a balance if we could choose from both men and women.

- *29** Pair work. Student A studies Table 1, Student B studies Table 2. Make your conclusions based on the statistics, then exchange your ideas and summarize them. Compare your analysis of the statistics with the one of another pair.

Table 1 Highest percent of female workers

Occupation	% female	Annual salary
Pre-school teachers	97.7	\$ 22,000
Secretaries, administrative assistants	96.9	\$ 26,670
Speech pathologists	95.3	\$ 54,880
Nurses	94.2	\$ 35,230
Hairdressers, hair stylists and cosmetologists	93.4	\$ 20,610

Table 2 Highest percent of male workers

Occupation	% male	Annual salary
Builders	99.3	\$ 32,000
Car mechanics	99.1	\$ 36,620
Electricians	99.1	\$ 50,150
Domestic appliance repairers	98.5	\$ 32,980
Crane and tower operators	98.5	\$ 38,870

- 30** Work in pairs or in small groups to discuss the following issues:
- Do you think there are jobs that only men or only women can do? Give examples and explain why.
 - What are typical male and female jobs in Russia?
 - Could you do a job which is not typical of your gender? Why/Why not?
 - Who do you think earns more — men or women? Why? Is it fair in your opinion?



WRITING

31 You want to apply for a summer job at Greenwood Camp. Complete the form for yourself. Use your imagination!

APPLICATION FORM

1 Read the instructions carefully.

Please circle the job you are interested in: sports instruction, camp cook, lifeguard, driver
Please complete all sections in CAPITAL LETTERS.

2 Mrs, Miss, Ms, Dr, etc.

Personal information

Title _____

Surname _____

First name _____

DoB _____

3 DoB = date of birth

4 Give your full address with area code.

Address for correspondence _____

6 If you can't answer something, write n/a.

Contact telephone number: _____

Mobile number: _____

email address: _____

5 Your contact number is the one you want them to use, for example, your home or mobile number.

7 Don't leave any gaps in the list.

Education

Please list all schools, dates attended and exams passed.

School	Dates	Qualifications

8 Include skills which will help your application.

Other skills

Please list all skills and training which are relevant to your application.

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

Employment history

Please list all paid work and voluntary work done in the last three years.

Dates	Employer	Position

Declaration

I certify that the above information is true.

9 This declaration means you must be honest.

10 Sign and date the form.

Signature: _____ Date: _____

Please return this form to: Ms L. Perry, Greenwood Summer Camp, Hamilton House, Basildon, Essex.

***32** Read the advertisement and design the application form.

Small language school in the south of England needs friendly, easy-going student assistants for July and August.

Must ☐ be over 17.

☐ have a clean driving licence.

☐ speak two European languages including English.

To apply, download an application form from www.learnenglish.co.uk

VOCABULARY AND GRAMMAR

- 1 Complete the sentences with the words from the box in the correct form. There are three extra words.

(6 points)

replant reduce limit increase
pollute ~~protect~~ recycle sort
cut down save

- 0 The government promised to protect the environment.
1 If we want a cleaner world, we will have to _____ pollution.
2 This notebook is made out of _____ paper.
3 We need more trees. We should _____ the forests.
4 I get very worried when I hear that people are _____ the Amazon rainforest.
5 With all the cars in the world, pollution is _____ every year.
6 Can't you see that your factory is helping to _____ the environment?

- 2 Circle the correct answers: a, b or c.

(6 points)

Last summer I had a nice ⁰ _____ job in a restaurant. I worked four hours a day and ¹ _____ €80 a week. The boss was very pleased with me and if I go back there next year, I'll get a ² _____. He said I'll get €100 or more. It's not a ³ _____, it's the same job, a waiter, just more money. I think he was happy because he gets so many bad workers. Some of them don't ⁴ _____ on time, some of them take long ⁵ _____ when they should be working. Last year he ⁶ _____ three people because they were so bad.

- 0 a part-time
1 a pay
2 a pay for
3 a break
4 a turn up
5 a holidays
6 a sacked

- b part-pay
b earned
b pay rise
b sack
b turn out
b rests
b earned

- c time off
c won
c pay up
c promotion
c turn to
c breaks
c promoted

- 3 Complete the sentences using the words from the box. There are two extra words.

(8 points)

delicious bitter mild low fat greasy
tasteless fresh stale healthy sweet
spicy

- 0 I can't eat sweet things like cakes.
1 Can I have a _____ yoghurt, please?
2 I want to eat _____ food like fruit and salads.
3 Mmm. This pizza is _____. I'm going to have another one next time we come here.
4 I don't like burgers. They're too _____.
5 Why are you throwing that bread away? — Because it's _____.
6 I don't like hot curries, but I like _____ ones.
7 Are these cakes _____? Yes, I baked them this morning.
8 This dinner is OK, but it's a bit _____.
4 Put the verbs in brackets into the best form, going to or will.

(6 points)

- 0 Look at all these cars in front of us. We are going to be (be) late.
1 Maybe one day my parents _____ (buy) me a new computer.
2 It says in the paper that in the future we _____ (recycle) 80% of all waste.
3 Why are they being so stupid? Mrs Green _____ (get) angry in a minute.
4 Do you think it _____ (be) easy to find work when you leave school?
5 Oh, dear. We _____ (not win) this game now. There are only five minutes left.
6 The President says that in the future there _____ (not be) any pollution.

READING SKILLS

- 5 Read the text about a concert. Then read the sentences 1–9. Write T for true, F for false and NS for not stated.

(9 points)

- 1 The girl was Aiden Jones's fan. ☐
- 2 Aiden Jones used to correspond with the fans of the group. ☐
- 3 The whole family wanted to go to the concert. ☐
- 4 The girl's brother was asked to write about the band in a school magazine. ☐
- 5 The girl's father didn't enjoy the reaction of the audience. ☐
- 6 The girl's memories of the concert itself are vague. ☐
- 7 At the concert the crowd shouted too loudly. ☐
- 8 The girl's brother took her photos to embarrass her. ☐
- 9 The girl enjoys showing these photos to her friend. ☐

COMMUNICATION

- 6 Complete the second sentence so that it has the same meaning as the first.

(5 points)

- 0 People might recycle more in the future.
Perhaps people will recycle more in the future.
- 1 I'm sure that you will pass your exams.
You _____
- 2 I don't think our city will be cleaner in the future.
Our city _____
- 3 It's quite certain that we will go to France next year.
We _____
- 4 I'm sure that people won't live on the Moon in the next five years.
People _____
- 5 They might play a concert here next year.
It _____

Total /40

YOUR EMBARRASSING STORIES!

When I was younger, I used to love boy bands and terrible pop music and my favourite group was High Five. I used to buy all of their CDs and my bedroom was covered in posters of them. I was in love with Aiden Jones, the lead singer of the group. I wrote to him once, but he didn't write back!

Once, when I was 10 or 11, they played a concert in my town. I asked my mum if I could go, but she didn't want me to. I asked and asked and finally she bought tickets for the whole family, my father, my brother and me. My brother was 15 then and he didn't want to go — he didn't want his friends to see him — but finally he agreed and he wrote about it for his school magazine. He was really rude about the concert and I was angry with him, but now I think that what he wrote was very funny.

At the concert I bought everything I could — posters, books, badges, a T-shirt — and we went to sit down. The hall was full of young girls. I think my father was a bit frightened because of the noise. He kept on looking at me and every time I started to cry or shout he told me not to be so stupid.

I don't remember the concert much, they sang and danced and we all screamed, so we couldn't hear the music. My brother took his camera and I thought he was taking photos of the band, but he wasn't, he was taking them of me. Now, seven years later, when I bring a boyfriend home, my brother always shows them his photos. It's so embarrassing!

This week:
**MY BROTHER
AND HIS
PHOTOS!**

